

THE UNIVERSITY OF MICHIGAN - Ann Arbor
 Office of Minority Affairs. 1042 Fleming Building - 1340
 (313) 936-1055

EXPENSE REPORTING FOR KING/CHAVEZ/PARKS VISITING PROFESSOR

DATE:

TO: Charles D. Moody, Sr.
 Vice Provost for Minority Affairs

Willis C. Patterson

FROM: Host Unit:

Willis C. Patterson

Authorized Signature

RE: Expenses incurred for King/Chavez/Parks Visiting Professor

Attached please find the receipts and documentation for the visit of
 King/Chavez/Parks Visiting Professor TAKE 6 (GOSPEL/JAZZ GROUP).

Itemized expenses for the period March 28 - 30, 1990:

Honorarium (Form G payment)	\$ - 0
Benefits (8% of honorarium)	
Travel	
Lodging (BERKSHIRE HILTON)	\$1,200.00
Per Diem	
Publicity Ann Arbor News, Eastern Echo (Ypsilanti)	243.64
Reception(s) Lunch - University Club *	\$180.00
Other (specify) Radio Ad (WJZZ)	500.00
Other Radio Ad (WMUZ)	400.00
TOTAL expenses incurred	\$ 2,523.64

* No receipt or P.O.#, account number given at the time of lunch.

Accounts to be credited:

Account number <u>110600</u>	Amount \$ <u>2,000.00</u>
Account number _____	Amount \$ _____
Account number _____	Amount \$ _____

(please turn over)