

UNIVERSITY CORRESPONDENCE
THE UNIVERSITY OF MICHIGAN - Ann Arbor
Office of Minority Affairs. 1042 Fleming Building - 1340
(313) 936-1055

FORM FOR REPORTING EXPENSES FOR KING/CHAVEZ/PARKS VISITING PROFESSOR

DATE:

TO: Annette Bardouille-Crema
Director, King/Chavez/Parks Programs

FROM: Host Unit:

Will Patterson
Authorized Signature

RE: Expenses incurred for King/Chavez/Parks Visiting Professor

Attached please find the receipts and documentation for the visit of

King/Chavez/Parks Visiting Professor Leon Bates.

Itemized expenses for the period March 28 - April 1, 19 88 :

Honorarium (Form G payment)	\$ <u>6,800.00</u>
Benefits (8% of honorarium)	<u>544.00</u>
Travel	<u>230.00</u>
Lodging	<u>245.00</u>
Per Diem	<u>125.00</u>
Publicity	<u>100.00</u>
Reception(s)	<u>200.00</u>
Other (specify)	<u> </u>
Other	<u> </u>
TOTAL expenses incurred	\$ <u>8,244.00</u>

Accounts to be credited:

Account number <u>110800 SM Travel</u>	Amount \$ <u>600.00</u>
Account number <u>183990 SM Salaried</u>	Amount \$ <u>6.800.00</u>
Account number <u> </u>	Amount <u> </u>

(please turn over)